

MERITORIOUS SERVICE AWARD FOR COMMUNITY SERVICE TERMS OF REFERENCE

- Purpose** The Meritorious Service Award for Community Service recognizes outstanding service and dedication to Canadian society for an individual through voluntary participation in community organizations, government sponsored activities, or humanitarian work (while joint nominations are admissible in this category, nominations of organizations will not be acceptable).
- Eligibility criteria** The nominee must meet the following requirements:
- Be registered in good standing as a professional engineer (P.Eng., or ing.) in any province or territory in Canada.
 - Have carried out major achievements in Canada or on behalf of Canada.
 - Have not previously received this award.
 - Members of Engineers Canada’s Board and ex-staff members are not considered eligible for an award until a period of at least four years has elapsed from the completion date of their term of office.
 - Individual or joint nominations will be considered for this award provided that the nominees have met all the of the above criteria.
- Nomination procedures**
- In September, Engineers Canada forwards the call for nominations to the provincial/territorial associations that regulate the practice of engineering, as well as to other potentially interested parties.
 - All nominations must be submitted to the Awards Committee of Engineers Canada.
 - Nominations can be submitted in either English or French and Engineers Canada will arrange for translation as required.
 - There is no limit to the number of nominations that can be submitted.
 - Guidelines on completing and submitting a nomination are included with the nomination form.

The deadline for submitting nominations is 4:00 p.m. (EST) on Friday, January 6, 2012.

Selection criteria	Consideration will be given to continued leadership in the profession and in the community, to outstanding achievements, and to recognition obtained. Nominees will be rated as follows:
Work-related achievements (10 points)	<ul style="list-style-type: none"> • Engineering excellence, and recognition of achievements within the profession, business or industry, or the education sector that has set a benchmark for engineers to strive for.
Service to the profession (10 points)	<ul style="list-style-type: none"> • Public education and understanding of the role of engineering and professional engineers in Canadian society. • Active participation in engineering associations, societies, institutes, etc.
Service to the community (80 points)	<ul style="list-style-type: none"> • Active participation in commissions, voluntary organizations, community organizations, and other paid and/or unpaid work beyond the profession.
Selection process	<ul style="list-style-type: none"> • Recipients will be selected by the Awards Committee of Engineers Canada. • The Awards Committee has the authority, after reviewing all nominations for the various awards, to determine whether or not an award will be given. • At the discretion of the Awards Committee, a maximum of two nominations or no more than 25% of the total number of candidates (whichever is less), may be brought forward for consideration the following year. The Awards Committee can only bring forward a candidate for consideration once. • Recipients will be notified by telephone and in writing.
Announcement	<ul style="list-style-type: none"> • The Meritorious Service Award for Community Service will be presented by Engineers Canada during its annual Awards Gala to be held in Niagara Falls on Saturday, June 2, 2012. • Award recipients agree to standard publicity notification arranged by Engineers Canada.